



Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

Postgraduate **Welcome Guide**



Welcome to Trinity

It is my absolute privilege to welcome you to Trinity College Dublin, The University of Dublin. We are delighted that you have chosen Trinity for your postgraduate education. You should be immensely proud of all you have achieved to date, and I am excited for what you will do in the years ahead at Trinity.



At Trinity we understand the vital importance of basic and fundamental research in breaking new ground. We value the ability to apply our research for the benefit of society and the world. Our vision is to engage in research with the quality, intensity, depth, diversity, and openness that leads to fundamental breakthroughs, new understandings, key insights, and that can make translational and transformative advances – or, to build a world in which we want to live.

Respecting the diversity of scholarship that flows from being research active across all three faculties and using all our varied talents to achieve excellence allows everyone to play to their strengths in a way that can ultimately benefit Trinity, and have a positive impact globally.

In joining the Trinity community, I would like to assure you that we are a supportive community and that during your time here we will be with you to enable you to unleash your full talent and exploit possibilities. You have so much to contribute to the life and fabric of this university and its diverse research activity.

Dr Linda Doyle
Provost & President





Congratulations on being offered a place in Trinity, the best university in Ireland and one of the top 75 in the world! Whether you are furthering your career or changing paths entirely; whether you are a musician or scientist, historian or midwife; whether you are from Mayo or Mumbai; whether your passions find you on the playing field or in the orchestra pit; whether you are happiest parsing texts, debating policy issues, or writing code; we are looking forward to the privilege of you joining the Trinity community.

This welcome pack will help you navigate the journey from accepting your offer to joining us during Orientation. I hope you embrace all the richness of our diverse community and the opportunities that your time here at Trinity College will offer.

Prof. Damian Murchan

Dean of Students

Whether you are here studying for a PhD or for a Master's degree, it is my sincere hope that these years will be highly fulfilling for you in both academic and personal terms, as you become an indelible part of the history of this university, which is ancient and steeped in history, but which also constantly seeks to be forward-looking and innovative. Your story now becomes part of Trinity's story as we seek, as a community of students, faculty, and alumni, to work to the betterment of national and global society in the pursuit of knowledge and truth.



If you have any concerns at any stage during your course of study, there are many systems and processes in place to support you. Key contacts are your supervisor and the designated Director of Postgraduate Teaching and Learning (DPTL) in your School. The DPTL has responsibility for all postgraduate students in the School where you are registered, and is an invaluable source of guidance and information. In addition, my office is always available to deal with particular concerns and questions, so please feel free to contact us if necessary. We are always happy to hear from our postgraduate researchers.

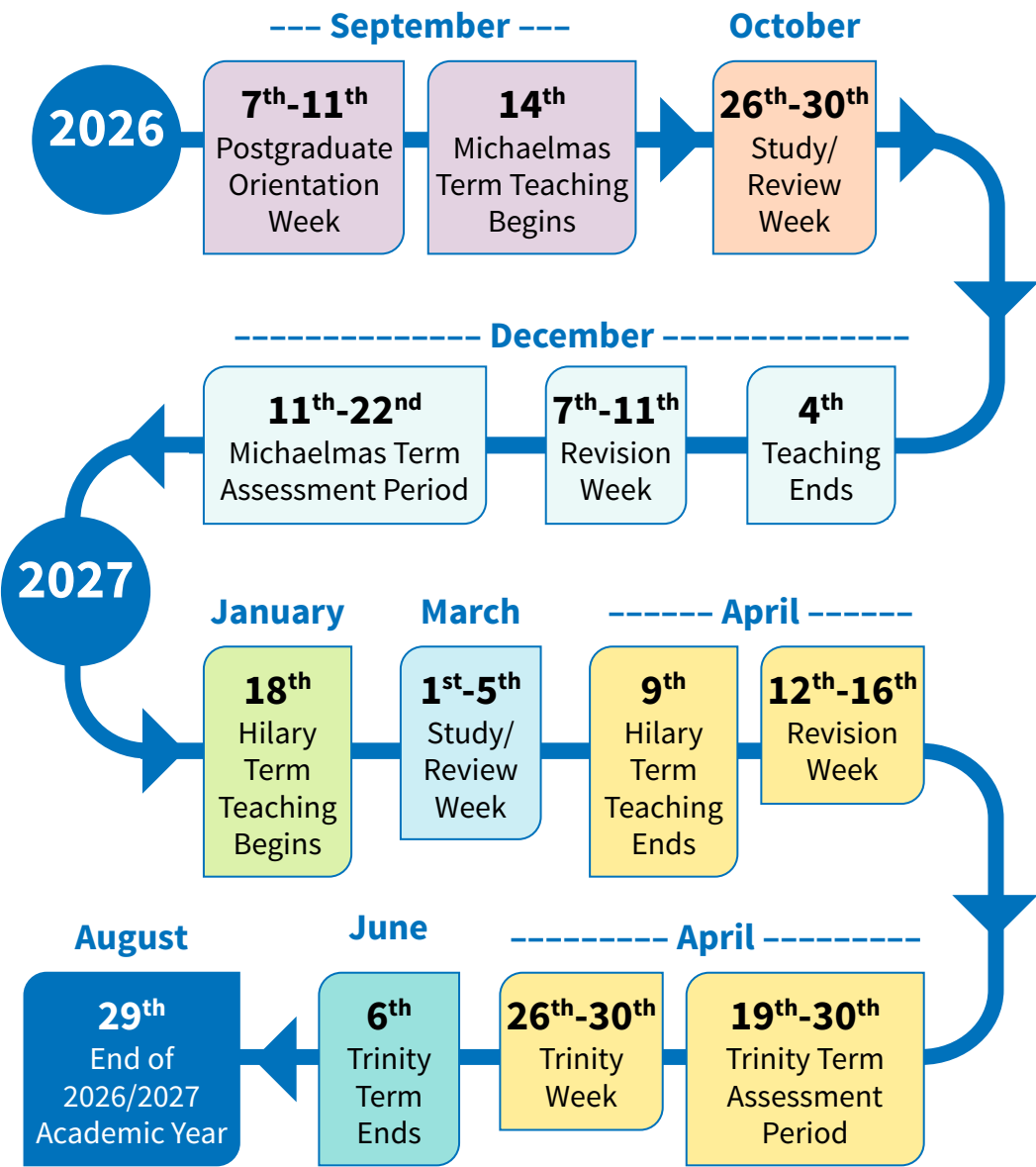
For now, I wish you every success as you embark on this exciting stage in your research career!

Prof. David Hevey

Dean of Graduate Studies



Key Dates



Registration

How do I register?

You register online via the my.tcd.ie website. Registration will open from August onwards on a course-by-course basis. An invitation to register will be sent to the email address you provided during the application process. **Please check your emails for updates regularly.** Once you have registered, emails will be sent to your new Trinity email address.

A Trinity username and password have been created for you to give you immediate access to my.tcd.ie

Username: Shown in the top right corner of both the email and letter you received. This is also your **Trinity Student ID Number**.

Password: This is your date of birth in the format DDMONYYYY, e.g. 03FEB1999

If you have previously accessed my.tcd.ie using your current username and password you should **continue** to do so, as these details have not been changed.

Once you have been invited to register, you will see an in-tray message in your my.tcd.ie portal and you will have access to the **'Register'** tab in the main menu of the portal.

To complete registration, click on the 'Register' tab and proceed.

You must complete all listed registration tasks successfully before the process is complete. When you have completed these tasks successfully you will see a **green tick** next to the task. If tasks are incomplete, you will see a **red X**. All mandatory fields are marked with an asterisk (*).

Registration does not have to be completed in one sitting. You can complete a single task or multiple tasks, exit, and return later to proceed. The completed tasks will be saved when you log out. **You must complete all tasks before registration is complete.**

Please view our step-by-step pdf and video registration guides at tcd.ie/academicregistry/student-registration/





How do I pay my fees?

You can pay your fees through the following methods:

- **Online Payment:** You can make an online payment using a debit or credit card in step seven of the registration process on my.tcd.ie, or by clicking the 'My Finance' tab in your portal. **This is the quickest and easiest way to pay.**
- **Local Currency Payment via TransferMate** (*Recommended for International Students*): If you select to pay your fees in your local currency during the registration process, you will be directed to the [TransferMate website](https://www.transfermate.com). TransferMate is an easy-to-use online payment platform which offers a secure, fast, and affordable way to make your international payments to Trinity. Where TransferMate has a local bank account, you will not be subjected to any international wire fees and will be able to pay in your local currency with competitive foreign exchange rates. TransferMate receipts are also accepted by visa and immigration agencies.

If you are having issues making an Online Payment or Local Currency Payment via TransferMate, please contact the Academic Registry via [AskTCD](https://asktcd.com)

How do I know that I'm registered?

You will receive a 'Confirmation of Registration' in-tray message on your my.tcd.ie dashboard once you have completed the registration process. At this point, you can receive a student card and avail of all of the student services that we have to offer.

You can collect your student card in the Orientation Hub in the Exam Hall during Orientation Week. You will receive a message in your my.tcd.ie in-tray with instructions for uploading a photo and further details about collection.

You must upload a photo before your student card can be printed.





Orientation

You may be invited to two different orientation/induction events.

- **Your College Orientation Week will take place from 07 – 11 September**, and will provide important information to help you hit the ground running at Trinity, as well as introducing you to key figures and services to support your postgraduate journey.
- Your course, Department, or School **may** also invite you separately to an orientation/induction event. If so, it is important that you attend both events as the content is not the same.

The Orientation Website

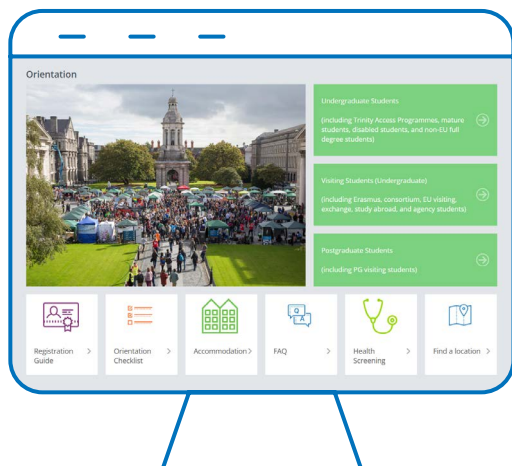
As you prepare to come to Trinity, it's vital that you explore the Orientation website tcd.ie/students/orientation/postgraduates. Here you will find important information about registration, finding accommodation, and what you need to know before moving to Dublin. **You will also find your College Orientation Week Timetable on these pages.**



Your College Orientation Week Timetable

Your College Orientation Week Timetable has a number of different types of lectures and workshops.

- The **Provost's Welcome** will take place on Monday 7th September at 17.00 in the Ed Burke Theatre. The event will also be livestreamed. You'll find details about attending or watching on the Provost's Welcome website: tcd.ie/students/orientation/provosts-welcome



- **You MUST attend one General Orientation session during the week.**

During this session we will talk to you about College supports and services, help you get to know the campus, and provide important information about getting started at Trinity.

N.B. We run several identical General Orientation Sessions. Monday's session is always incredibly busy. You may prefer to attend a quieter session later in the week.

- We also run a variety of **skills and wellbeing-focused sessions**, as well as **campus and Library tours, social events**, and deeper dives into aspects of student life and College administration.

Whilst you can pick and choose which Orientation events you feel you would most benefit from attending, we would encourage you to take full advantage of the programme on offer. We want you to get the most you can from your time at Trinity, and Orientation Week will introduce you to many of the ways in which you can do this. It's also a great opportunity to meet fellow new postgraduates from across disciplines and Faculties.

Most Postgraduate Orientation events will be hybrid, so, if you cannot attend in person, you can watch a livestream and participate by Q&A online. The links for the livestreams will be available on [the College Orientation Week Timetable webpage](#).

You will not need to register in advance to attend most Orientation Week events. However, you will need to reserve a seat for the Provost's Welcome (if attending in person), and secure a free ticket for some tours and social activities. Full details will be available on the [College Orientation Week Timetable webpage](#).

Your Programme Orientation Timetable

Most of your programmes will also have an orientation day (or days) to familiarise you with what you will be studying or researching, what modules are available to you, how you will be assessed, and to give you a chance to meet relevant academics and your new classmates. If your course, Department, or School is organising an orientation day(s), they will contact you directly with full details.

The Orientation Hub

Make sure to collect your student ID card from the Orientation Hub in the Exam Hall during Orientation Week. Key student services will be present in the Hub to answer your questions and to help ensure you're fully set-up and ready to go as a Trinity student. You may even find some fun freebies and prizes up for grabs, so don't miss out!



Supports and Services

Administrative & Pastoral Support

Academic Registry (AR)

The Academic Registry (AR) will be involved in your whole College career. You will have already been interacting with them during the application process, you will meet them again when you pick up your ID card during Orientation Week, and they'll be your central hub for student administrative services right through to graduation and beyond. Make sure to locate the Academic Registry Service Desk in the Watts Building for when you need it, and find out more about the services AR provide here:

tcd.ie/academicregistry/

Postgraduate Advisory Service (PAS)

The Postgraduate Advisory Service (PAS) is the independent, frontline support for postgraduates at Trinity. If you have any questions about College, the supports you can access, or if you need advice on resolving a concern, you can contact PAS to arrange a confidential appointment at:

postgrad.support@tcd.ie

tcd.ie/seniortutor/postgraduate-students/

Academic Success

Studying at postgraduate level is not the same as studying at undergraduate level, and studying at Trinity may be very different to what you are used to. You may need time to adjust to the academic culture here and to learn what is expected of you as a postgrad student. Luckily, we have a variety of services to help!

The Library

Trinity's Library is the largest library in Ireland, and – as a legal deposit library – it receives a copy of every book published in the UK and Ireland, and has a vast collection of online resources. Our Subject Librarians are experts at finding the material you need from the collections. We'll introduce you to them during Orientation Week, and you can contact them at any time by email. tcd.ie/library/

Student Learning Development (SLD)

Student Learning Development, or SLD, are here to help you achieve your academic potential while studying in Trinity. They offer workshops, online resources, and individual consultations on a variety of topics, as well as a module for postgraduate students and a Postgraduate Summer School. tcd.ie/sld/

disAbility Service

The disAbility Service supports students with both visible and invisible disabilities. To apply for disAbility Service support, you will need to complete an Application for Reasonable Accommodations online, via the 'My Disability Service' tab in your my.tcd.ie portal. tcd.ie/disability/



Careers Service

The Careers Service are a valuable resource for postgraduate students. They can help you with determining the next steps in your career, crafting your CV/LinkedIn profile, and preparing for interviews. They facilitate access to 'MyCareer,' which has a database of available job opportunities and Careers Service events (workshops, seminars, careers fairs, employer events, etc.) for Trinity students. tcd.ie/careers/

Academic Integrity

Academic integrity is very important at Trinity. It is essential that you familiarise yourself with the regulations surrounding plagiarism in Trinity before you arrive, and that you abide by them during your time here. As you have already completed a degree, it is easy to assume that you know what the expectations will be of you in Trinity, but, as the consequences for plagiarism (even if unintentional) are serious, please ensure you read the Library's Academic Integrity Guide in detail. **Completion of the 'Ready Steady Write' tutorial (found in the Guide) is mandatory for all students.**

libguides.tcd.ie/academic-integrity/



Health and Wellbeing Success

It is important to look after your health and wellbeing to ensure that you can perform as well as possible in your academic pursuits. There are a number of services available to you in Trinity to support you in this.

College Health

We have a full health centre on campus. Students can avail of GP, nurse, and psychiatric services for free, with small charges for some testing and physiotherapy. tcd.ie/collegehealth/

Trinity Sport

Our Sports Centre has a full gym, climbing wall, swimming pool, and much more! We also provide a number of other sports facilities – including squash courts, cricket greens, and rugby pitches – across campus and the city. Make sure to activate your Sports Centre membership when you receive your student card, and do get involved with our clubs and other social sport opportunities led by Trinity Sport. tcd.ie/sport/

Student Counselling Services

If you need support for your mental health, the Student Counselling Service's team of mental health professionals provide a range of services for students including group therapy, coping skills sessions, and short-term counselling. tcd.ie/studentcounselling/

Chaplaincy

The ecumenical chaplaincy service can offer you spiritual guidance, and a free lunch on Tuesdays! The team of Roman Catholic, Anglican, Methodist, and Presbyterian Chaplains can also provide links to other faith groups. tcd.ie/chaplaincy/

Student Life

There is far more to do at Trinity than simply attending lectures, studying in the Library, or performing experiments in the lab. Whatever your hobbies or interests, with over 170 student-led societies, sports clubs, and other groups and activities to join, you're sure to find something to suit you!

The Students' Union (TCDSU/AMLCT)

TCDSU/AMLCT is run by students acting on behalf of all of you. There are 7 full-time SU Officers who work for you and represent you in university and beyond: the President, Education Officer, Welfare and Equality Officer, Communications and Marketing Officer, Oifigeach na Gaeilge, Ents Officer, and Graduate Officer. A number of Part-Time Officers work in specific areas, from LGBTQIA+ rights to off-campus issues, whilst each class has an elected Class Representative, and



Schools and Faculties are represented by Convenors. There are also several Postgraduate College Committee Representatives elected through TCDSU/AMLCT.

The Students' Union will arrange social events to help you meet other postgrads, advertise student jobs, and participate in local, national, and international campaigns throughout the year. If you're interested in campaigning, representing postgraduates in College, organising events, or assisting your fellow students in achieving the best they can, then consider getting involved! tcdsu.org



Sports Clubs

If you are sporty, or thinking of becoming sporty in college, make sure to check out the nearly **50 clubs** you can join. They are active, social, and welcoming, so you can keep up your sport or try something new!

- AFC (M/F)
(Association Football)
- Aikido
- American Football
- Archery
- Badminton
- Basketball
- Boxing
- Camogie
- Climbing
- Cricket (M/F)
- Cycling & Triathlon
- Equestrian
- Fencing
- Gaelic Football (M/F)
- Golf (M/F)
- Handball
- Harriers & Athletics
- Hockey (M/F)
- Hurling
- Judo
- Karate
- Kayak & Canoe
- Lawn Tennis
- Netball
- Olympic Weightlifting & Powerlifting (Barbell)
- Orienteering
- Rifle
- Rowing (M/F)
- Rugby (M/F)
- Sailing
- Snowsports
- Squash
- Sub-Aqua
- Surfing & Bodyboarding
- Swimming & Waterpolo
- Table Tennis
- Taekwondo
- Trampoline
- Ultimate Frisbee
- Volleyball
- Windsurfing, Kitesurfing, & Wakeboarding
(Wind & Wake)

Find out more at

tcd.ie/sport/student-sport/sport-clubs/



Student Societies

There are over **120 student societies** in Trinity that cater to almost any hobby or interest you could have. Some are academic (and if your discipline has a society, it's a good idea to join it!), but there are also societies for arts & cultural interests, politics, volunteering, and much more. If you've ever thought about debating or learning to juggle or meeting like-minded students, the societies are where to go.

Find out more at
trinitysocieties.ie

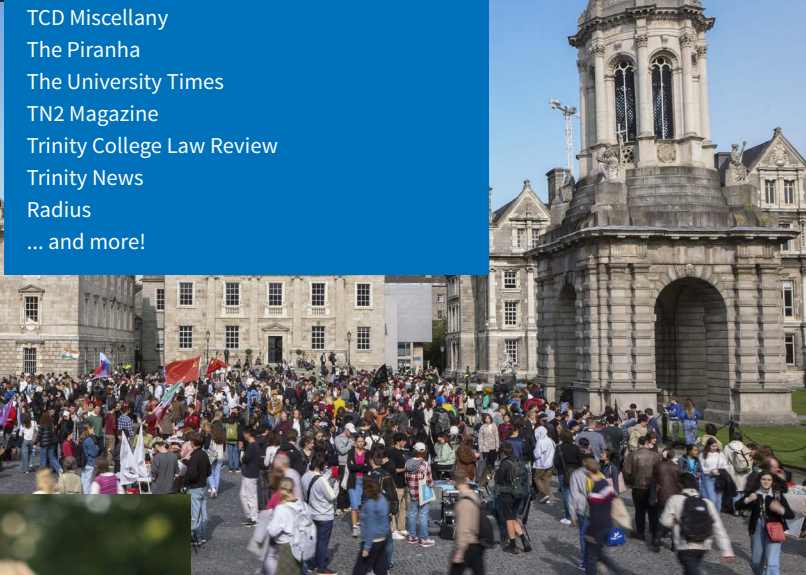


Afro-Caribbean	Esports	Knitting	Russian
Alternative Music (DUAMS)	Europa	Korean	Science Fiction and Fantasy
An Cumann Gaelach	European Law	Laurentian	Sign Language
Archaeological	Students' Association (ELSA)	Law	Singers
Arts Festival	Fashion	LGBT – Q Soc.	Social Democrats
Arts Workshop	Fianna Fáil (Cumann Wolfe Tone)	Linguistics	Society for International Affairs (SOFIA)
Biochemical	Filipino	Literary	South Asian
Biological	Film	Management Science	South East Asian
Botanical	(Young) Fine Gael	Mathematical	Space
Business and Economics (DUBES)	FLAC (Free Legal Advice Centre)	Mature Students	Student Managed Fund (Trinity SMF)
Cancer	Food and Drink	Medical Overseas	Student2Student (S2S)
Card & Bridge	French	Voluntary Electives (MOVE)	The Women's Network
Chapel Choir	Gamers	Metaphysical	Theological (The Theo)
Chemical (Werner)	Gender Equality (DUGES)	Microbiological	Think Tank
Chess	General Science (SciSoc)	Modern Languages	Traditional Irish Music (Trad-Soc.)
Choral	Genetics	Music	Turkic
Christian Union	Geographical	Musical Theatre (TMT)	TV
Classical	Geological (Joly)	Muslim Students Association	Ukrainian
Comedy	Germanic	Neurodiversity	Vegan
Computer Science (DUCSS)	Hiking	Neuroscience	Vincent DePaul (VDP)
Consulting Group	Hispanic	Nordic	Visual Arts
Dance	(The) Hist	Orchestra	Voluntary Tuition Programme
Dental	History	People Before Profit	Women's Health
Digital Arts (DUDJ)	Horse Racing	Pharmaceutical Students Association	Workers' Party
Eastern European	Indian	(The) Phil	Yoga
Enactus	International Students	Photography (DUPA)	Zoological
Engineering	Italian	Physics	
Entrepreneurial (TES)	Japanese	Pirate Party	
Environmental	Jazz	Players	
Equality in STEM	Jewish	Politics	
Erasmus Student Network (ESN)	Juggling and Circus	Pool	
		Psychological	
		Radio (Trinity FM)	



Student Publications: For the aspiring writers among you, there are two student newspapers on campus, as well as other features magazines, satirical publications, creative writing magazines, and journals.

Icarus
TCD Miscellany
The Piranha
The University Times
TN2 Magazine
Trinity College Law Review
Trinity News
Radius
... and more!



IT Services

Activating Your Trinity Computer Account

Once you have completed registration online at my.tcd.ie, you will need to activate your Trinity computer account in your portal. A red notification box will appear on the homepage of your portal. Click on the link to **'Activate your Trinity Computer Account'**. Once you have agreed to the required terms and conditions of use, return to your portal homepage. In the 'New Intry Messages' section, you will have received a new message containing your Trinity computer account username and an initial password. The in-tray message will also outline the steps for how to set your own password – a step which is important for good IT security, and which you must do before you can access your Trinity email account.

Once you have set your own password and set up Multi-Factor Authentication, visit the [IT Services webpages for new students](#) for information on how to get started with your Trinity email account; where to find computer rooms on campus; how to connect your device to the student Wi-Fi; accessing useful software for your programme; and more.

Connecting to the Student Wi-Fi

Wi-Fi is available to all students when on campus or in most Trinity locations.

Details of how to access the student network are available online at tcd.ie/itservices/students/orientation/connecting-to-the-student-wi-fi/

If you need further assistance or support, contact the IT Service Desk: tcd.ie/itservices/help/

MyZone: Your Student Email

As a Trinity student you will receive an @tcd.ie email address. This service is powered by Google.

You will need to check your student email regularly as this is how College will communicate with you while you are a student.

1. Browse to myzone.tcd.ie
2. Sign in with your Trinity computer username and password
3. Access your Mail, Calendar, and Drive apps

Further information about IT Services at Trinity is outlined at tcd.ie/itservices/





Trinity Live App

You can download the [Trinity Live app](#) from the App Store or Google Play.

Trinity Live provides easy access to a digital copy of your student ID, your lecture timetable, wayfinding maps to locations on campus, and more.

SafeZone

[SafeZone](#) is an app which helps keep you safe on campus. We recommend that students install it and familiarise themselves with its functions – including an emergency call feature should you need the immediate assistance of College Security.

Blackboard

Blackboard is our Learning Management System. It's where your lecturers will put up course notes, assignments, readings, and online lectures and seminars. You'll find out exactly how Blackboard will work for you during your programme's orientation.

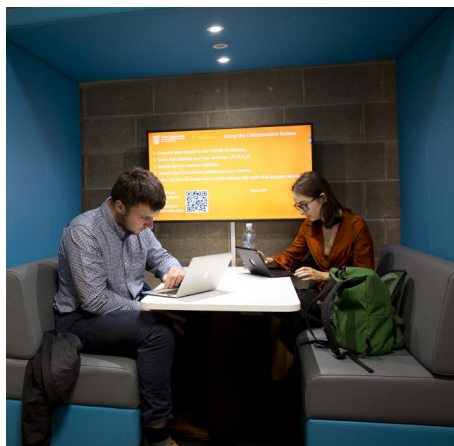
tcd.blackboard.com

Microsoft 365 Apps

You'll have access to Microsoft 365 Apps whilst a registered Trinity student, meaning that you'll be able to use online versions of Word, Excel, PowerPoint, and more. You can also install Microsoft 365 Apps on up to five of your personal devices. office.tcd.ie

LinkedIn Learning

LinkedIn Learning is an online library that teaches you the latest software tools, and business and creative skills through high-quality instructional videos taught by recognised industry experts. You have access to the whole library while you are a student here. lil.tcd.ie



Useful Places

Buildings

1937 Reading Room

200 Pearse Street

7-9 South Leinster Street

Anatomy Building

Áras an Phiarsaigh

Arts Building

Botany Building

Business School

(the) Chapel

Chemistry Building

Civil Engineering

(the) Dining Hall

D'Olier Street

Dublin Dental Hospital

(the) Exam Hall

(Public Theatre)

E3 Learning Foundry

Fitzgerald Building

Foster Place/College Green

Goldsmith Hall

Graduates Memorial Building

(the) Hamilton

Houses 1-52

ICT Labs

Laundrette

Library Complex

Lloyd Building

Long Room Hub

Loyola Institute

Moyne Institute

Museum Building

Old Library Building

O'Reilly Institute

Panoz Institute

Parsons Building

(the) Pav

Printing House

Printing House Square

Provost's House

Regent House

Samuel Beckett Theatre

Science Gallery

Smurfit Institute

SNIAMs

Sports Centre

TBSI

Trinity Central

Watts Building



Major Lecture Theatres

Arts Ed Burke, JM Synge, Jonathan Swift, Máirtín Uí Chadháin, Robert Emmet, Samuel Beckett, Thomas Davis

Business School Dargan, Maharry, and McNabb

D'Olier Street
0.32, 0.54, 1.10, 2.57

Goldsmith Hall Goldsmith Hall

Hamilton Joly, Maxwell, MacNeill, Salmon, Synge

Museum
Museum, M4, M17, M20, M21

Parsons Parsons

Regent House Regent House

TBSI Tercentenary Hall, Stanley Quek

Lloyd LB01, LB04, LB08

tcd.ie/Maps/facilities.php#rooms

Gates

Front Gate 7.00 – 00.00
(8.00 – 18.00 on weekends)

Arts Building 7.00 – 22.30
(00.00 at weekends)

Lincoln Place 5.30 – 00.00

Moynes Institute
8.00 – 18.00 (weekdays only)

Pearse Street
(Sports Centre) 6.30 – 23.30
(ID card swipe from 22.30)

Printing House Square
7.00 – 23.30
(ID card swipe from 19.00)
Out of hours access is via Front Gate

Shops

House 6, Hamilton Building

Food outlets

The Dining Hall

The Buttery

The Perch

The Forum

The 1592

Áras an Phiarsaigh Cafe

The Pav

Student spaces

4017 Arts

Hamilton (former Bank of Ireland space)

Hamilton (café)

Hamilton (Pharmacy mezzanine)

Goldsmith Hall

D'Olier Street (ground floor)

TBSI (ground floor)

Buttery Vaults (from 16:30)





FOSTER PLACE

COLLEGE GREEN

FRONT GATE

GRAFTON STREET

COLLEGE STREET

D'OLIER STREET

GATE

T.L.R.H.

D.H.G.

ST. PATRICK'S WELL

GATE

NASSAU STREET

GATE

NASSAU STREET

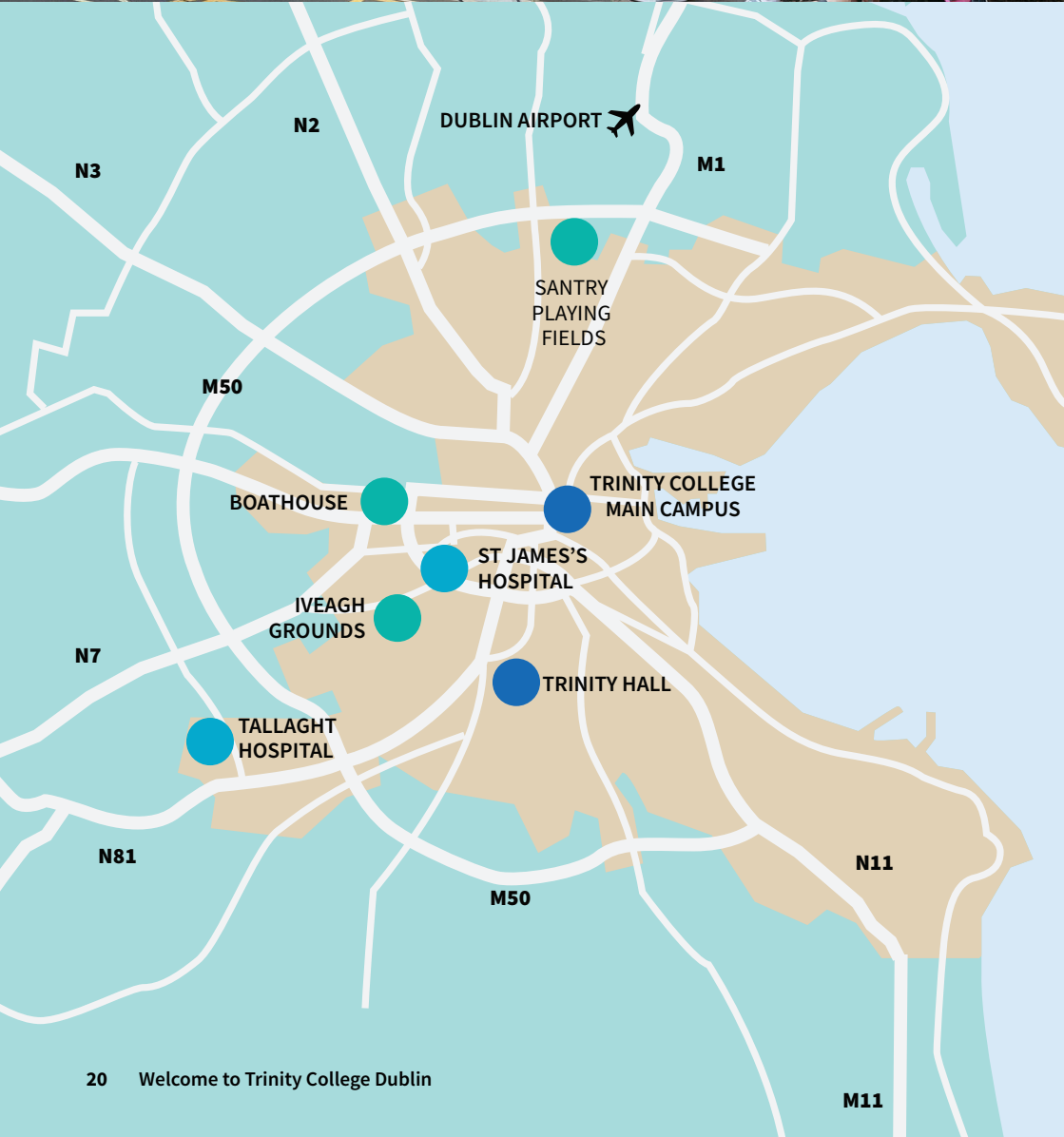




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Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

tcd.ie/maps





Other Important Trinity Locations

and how to get there from the main campus!

Trinity Hall

Some of you will be living in Trinity Hall in Dartry this year. The fastest way to get there is to take the Green Line Luas to Milltown and walk for 10 minutes. Alternatively, you can ride the 80 bus to Palmerstown Park/Villas which is right next to Halls.

Tallaght Hospital



Red Line Luas

Abbey Street to Tallaght Hospital



Bus 27, 65, 77a

College Green to the Hospital

St. James's Hospital



Red Line

Abbey Street to James's Hospital



Bus 13

College Green to the Hospital



Bus 73

Aston Quay to the Hospital



Or, in the spirit of Healthy Trinity, you can walk it!
It takes about 40 minutes on foot.

Santry Sports Ground



Bus E1

Westmoreland Street to Northwood and walk for 10 minutes



Bus 16

Westmoreland Street to Schoolhouse Lane and walk for 15 minutes



Bus 19

Westmoreland Street to Balbutcher Lane and walk for 15 minutes

Finding your way around Dublin can be tricky, so we recommend downloading the [TFI Live App](#) which you can use to find the best route for your journeys; access real-time travel updates; search for timetables and maps; and save your favourite journeys, departures, and timetables.



Sustainability

Trinity is proud to be a Green Flag campus and a member of the International Sustainable Campuses Network. We hope that you will get involved in helping us reach our sustainability goals while you are here.

As well as reducing, reusing, and recycling, we'd like to encourage you to explore the information and resources available to you through the Trinity Sustainability webpages, and to get involved in the student and campus environmental and sustainability groups, such as the Green Campus Committee and Trinity Urban Garden. These groups have pushed for divestment from fossil fuels, a space on campus to practise sustainable gardening, and to reduce the use of plastic in campus outlets, among other things.

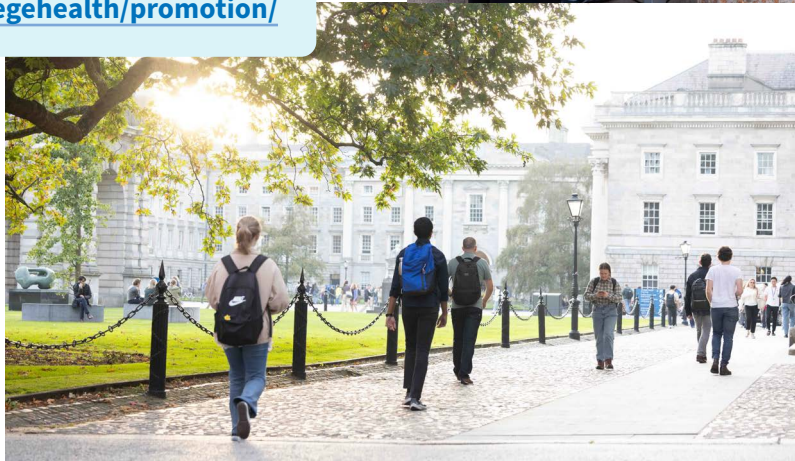
tcd.ie/sustainability/



Healthy Trinity

While you're a student here (and long after you leave), we want you to be as healthy as possible. Healthy Trinity promotes lots of different ways for you to be healthier – from being more active and travelling smarter, to eating more healthily and drinking more water. Make sure to have a look at all of the initiatives on offer to find some easy ways to pick up healthy habits, and check out the Healthy Trinity Online Tool (HTOT) in the 'Assist' tab on Blackboard to help keep you well!

tcd.ie/collegehealth/promotion/



Your TCard

Your student ID card is also known as your TCard. You can collect your student card in the Orientation Hub in the Exam Hall during Orientation Week. You will receive a message in your my.tcd.ie in-tray with instructions for uploading a photo and further details about collection.

Your TCard is more than just your student identification: it can also be topped up and used to pay in campus food outlets and the SU shops.

You can use your TCard in:

- The Buttery
- The Dining Hall
- The Perch
- The Forum
- Áras an Phiarsaigh Cafe
- 1592 Restaurant
- Sports Centre
- Academic Registry
- Day Nursery
- Students' Union Shops
- St James's Hospital
- Tallaght Hospital



10% OFF ALL FOOD & DRINKS

when you pay
using your **TCard**
on campus



You can set up your new
card, check your balance,
and top up online at

tcard.tcd.ie







Data Protection

1. What data do we hold?

In the course of performing university functions and associated student services, Trinity processes lots of data about students. Common examples include: names, addresses, student numbers, photographs, mobile telephone numbers, dates of birth, etc. In some cases, Trinity may also receive sensitive personal data about students, such as health or welfare data. For example, our College Health Service, Counselling Services, or disAbility Service may receive health or conviction data in the course of performing their functions.

2. What do we use it for?

Trinity processes and discloses your data to various departments/units within Trinity for the purpose of performing university functions and providing associated facilities and services. For example, we compile and retain the student registration data you give us and we maintain an ongoing record of course selection data, examinations data, attendance data, awards and credits, etc. Student data is shared with Trinity Development and Alumni who manage alumni relations on behalf of Trinity.

We will not normally use your data for any unrelated purpose without your consent. However, in exceptional cases permitted by data protection laws, we may process and disclose data without consent or notice to you, for example if it is required to investigate offences, to prevent injury or damage, or to comply with a legal obligation.

3. Accessing your data

You have a legal right to access your personal data subject to payment of any relevant

statutory fees and certain exceptions which are set out at law. To ensure a coordinated and appropriate response to data access requests, all such requests should be made via the [Data Access Request Form](#) and emailed to Trinity's Data Protection Officer. In order to protect the security of personal data it may be necessary for you to provide proof of identification.

4. Parents/Guardians

As Trinity considers students, even if they are not yet 18, to have the maturity to give consent for the use of their data, in normal circumstances, Trinity will not disclose personal data to the parents, guardians, or other representatives of a student without the student's consent. Trinity's preference is to receive written consent by way of email from the student where possible. Without such consent, Trinity will not release any details regarding students – including details of their registration, attendance, fee payments, etc. However, there may be exceptional circumstances, for example, in the case of potential danger to the health or well-being of a student, or if a representative, such as a solicitor or politician, has written to Trinity making it clear that they are acting on behalf of the student.

5. Further information

The full Data Protection Policy is available at tcd.ie/dataprotection

Trinity has appointed a Data Protection Officer who will assist Trinity and its staff in complying with data protection legislation. Specific queries or concerns should be addressed to dataprotection@tcd.ie

PhDs

We know that PhD candidates have a different postgraduate experience, so we have some additional supports in place.

The Structured PhD

Your PhD in Trinity is a Structured PhD, which means that during your time researching here you must take between 10 and 30 ECTS (credits) of taught modules as a requirement to receive your degree.

All PhD students must take the 5-credit module ‘Research Integrity and Impact in an Open Scholarship Era,’ and will be automatically enrolled in this module in Semester 1. The number of credits PhD students are required to take may differ from School to School, and your School may specify some mandatory modules which you must complete.

You can find a full list of available modules on the Graduate Studies webpages, and you should check with your School about what local requirements you need to fulfil.

tcd.ie/graduatestudies/current-students/postgraduate-research-students/structured-phd-modules

The Student-Supervisor Relationship

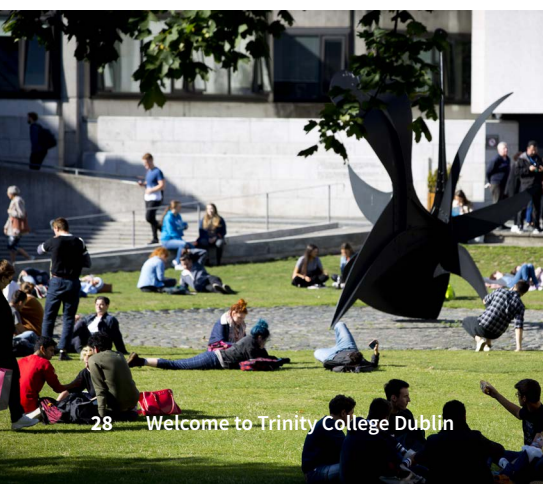
While you are here in Trinity, one of your most important relationships will be with your supervisor. Having a world-class academic supervise your PhD research is a privilege, but it's also important that you get the most from your research from this relationship, too. Make sure to attend the ‘Student-Supervisor Relationship’ workshop during Orientation Week to get off to the best start possible, and remember that the Postgraduate Advisory Service are always there to talk to you about maximising your time with your supervisor.

tcd.ie/seniortutor/postgraduate-students

Skills for Success

In the autumn and the spring we run a PhD ‘Skills for Success’ Programme which provides targeted skills workshops for each stage of your PhD. We will email you with further details about the Programme and a link to sign up a few weeks before it starts. You’ll also find information about Skills for Success on the Orientation website.

tcd.ie/students/orientation/postgraduates/skills-for-success.php



3 Minute Thesis Competition

Each spring we run a [3 Minute Thesis Competition \(3MT\)](https://tcd.ie/students/events/3-minute-thesis.php) which provides you with an opportunity to present your research (under strict, but fun, constraints), receive expert feedback, win great prizes, and meet other researchers. The winners of our 3MT Competition are also eligible to compete in a number of international competitions, so it can be a great thing for your career to throw your hat in the ring! We'll send you information about the competition via email, or you can find out more on the Student Life webpages: tcd.ie/students/events/3-minute-thesis.php

Travel Grants

The Executive Committee of the Trinity Trust makes funds available to the Graduate Studies Committee for allocation to graduate research students for attendance at conferences related to their research, or for students who wish to carry out research

abroad to supplement research already undertaken in Dublin. These grants aren't guaranteed, and you must apply for them in advance through the Dean of Graduate Studies's Office. tcd.ie/graduatestudies/current-students/postgraduate-research-students/travel-grant

English for Academic Purposes (EAP)

As part of the Structured PhD, students whose first language is not English may take a 10-credit module in English for Academic Purposes (EAP) to fulfil their credit requirements. The EAP modules provide targeted, discipline-specific training in advanced academic English, designed to enhance your written and spoken discourse skills. Students are assessed through an assignment of 3,000 words, an oral presentation, and a skills-based language test. tcd.ie/slscs/centre-for-english-language-learning-and-teaching/in-session-programmes/phd-eap-modules



International Students

Trinity is an exciting place, full of opportunities to learn, make friends, and experience new things. While Trinity delivers world-class courses, your time here is not just about your academic development: we also want Trinity to be a place where you can develop socially, responsibly, culturally, and personally. But with so much going on, we know that you might need a helping hand every now and then. We have specific support services for international students.

Trinity Global Room

With a team of full-time staff and part-time Global Student Ambassadors, the Trinity Global Room is a great first stop for all students with questions about navigating Trinity, Dublin, and Ireland. The Global Room hosts social, cultural, and educational events throughout the year, and is a space for students to relax, enjoy their lunch, and make friends. The Global Room team can also assist with visa and immigration, banking, and health insurance queries, as well as with identifying appropriate student services and supports.

Find out more at: tcd.ie/study/international/student-experience

Or, check out the Global Room's Instagram account: [@tcdglobalroom](https://www.instagram.com/tcdglobalroom)

New 2 Dublin

The Global Student Ambassadors run this programme at the start of each teaching semester. Sessions take place in the Global Room and cover everything from grocery shopping and public transport in Dublin, to making friends and adjusting to the city's culture.

International Student Orientation

During Orientation Week, we host a series of sessions for international students addressing cultural adjustment as well as

practical concerns, such as banking, health insurance, and immigration requirements.

International Societies

Trinity is famous for its active and diverse society life. Trinity societies with international themes include the South East Asian Society, the Hispanic Society, and the Ukrainian Society. Have a look at the list on page 12 to see the whole range.

Discover Ireland with the International Student Society

The International Student Society aims to explore Ireland, celebrate international holidays and culture, and act as a source of support for international (and Irish!) students. It is a large and active society whose events include social nights, talks and presentations, film screenings, day trips, and weekends away. As mentioned, this is only one of the many international societies on campus.

English for Academic Purposes

Trinity offers both pre-sessional and in-sessional English language programmes for incoming and current students who are non-native speakers of English. Please note that places are limited. Find out more at: tcd.ie/slscs/english

Visas and Immigration

If you are joining us as a non-EU/EEA/Swiss/UK student, you will need to register with the Irish Immigration Service Delivery (ISD) soon after arrival.

Details on how to do this can be found at: tcd.ie/students/orientation/add-int/

Health Care Provision in Ireland

All EU/EEA/Swiss/UK students

from outside the Republic of Ireland can find out more about healthcare provision through the Irish Health Service Executive (HSE) at hse.ie

All EU/EEA/Swiss students should bring a European Health Insurance Card issued in their country of origin with them to Ireland. **UK students** should bring a GHIC. Find out more at: hse.ie/services/schemes-allowances

Non-EU/EEA/Swiss/UK students are not entitled to free national health services in Ireland and are obliged to take out insurance cover (including cover for hospitalisation) before leaving their home country.

In order to register with the Irish Immigration Service Delivery, as **all non-EU/EEA/Swiss/UK students** are required to do, you **must show proof of health insurance** covering any medical care which may be necessary during your stay. Find out more at: tcd.ie/students/orientation/add-int/

Did You Know?

Upon successful completion of a postgraduate programme at Trinity, **non-EU/EEA/Swiss/UK students** can apply for a Third Level Graduate Programme visa. This visa allows graduates to stay in Ireland for up to one year pursuing unrivalled work experience opportunities in a wide range of industries and organisations.

While completing their degree, full-time non-EU/EEA/Swiss/UK students are allowed to work for up to 20 hours per week during term time and 40 hours per week outside of term.

All students can learn more about their right to work in Ireland at: citizensinformation.ie





Key Contacts and Social Media Accounts

Connect with us to keep up to date!

Orientation & Student Life Websites

Everything you need to know about coming to College and life at Trinity is available on the Orientation and Student Life webpages. Make sure to keep an eye on the Orientation pages as they are regularly updated with important information to help you get started in College.

tcd.ie/students/orientation

tcd.ie/students

Social Media



[@trinitycollegedublin](https://www.instagram.com/trinitycollegedublin)

Academic Registry

For all your administration and registration queries



ask.tcd.ie



tcd.ie/academicregistry



[@tcd_academicregistry](https://www.instagram.com/tcd_academicregistry)

Postgraduate Advisory Service



[@tcdpgadvisory](https://www.instagram.com/tcdpgadvisory)



postgrad.support@tcd.ie

Students' Union



[@tcdsu.amlct](https://www.instagram.com/tcdsu.amlct)



tcdsu.org



[@trinityentsiamsa](https://www.instagram.com/trinityentsiamsa)



tcdsuaccommodation.org

Frequently Asked Questions

Wifi?

Wi-Fi is available on campus and in most Trinity locations, including Trinity Hall. All the instructions on how to get connected, and how to get help, can be found at tcd.ie/itservices/students/orientation

Transport?

We recommend that all students acquire a Child, Young Adult, or Student Leap Card in order to take advantage of discounted fares on public transport across Dublin and Ireland. Visit leapcard.ie to figure out which card is right for you and order it online.

Bank Account?

Bring some photo ID, your student card, and proof of address to any bank to set up a student account. Once you have registered, you can generate a 'Confirmation of Registration' letter from the Academic Registry in your my.tcd.ie portal to serve as both proof of address and of your student status.

Sick?

You can visit College Health for free if you are a registered Master's or PhD student. tcd.ie/collegehealth

Food?

You can get hot food in the Dining Hall, the Buttery, the Forum, and the Pavilion Bar. There are also a number of coffee shops on campus. Find out more at visitrinity.ie/eat

Emergency?

Campus Security:
(+353) 01 896 1317

Emergency Campus Security Number:
(+353) 01 896 1999

Or, send an alert via the SafeZone App

Pearse Street Garda Station:
(+353) 01 666 9000

National Emergency Number: 112 or 999

Accommodation?

You can apply to live on campus via the Accommodation Office's website: tcd.ie/accommodation

Alternatively, you can rent privately. Check out our accommodation resources at tcd.ie/students/living-dublin and the Students' Union's Accommodation Advisory Service at tcdsuaccommodation.org

Lockers?

You can rent a locker online at tcard.tcd.ie. Locker rentals open each September and are allocated on a first-come, first-served basis. One year's rental costs €20. Lockers are located in buildings across campus, and in off-campus locations – including the Arts Block, Hamilton Building, and the TBSI. Lockers in the 1937 Reading Room are managed by the Students' Union. To rent one of these lockers ONLY, visit tcdsu.org/services/postgraduate-services

Registration?

Information on how to register and pay your fees is on the Academic Registry's website at tcd.ie/academicregistry/student-registration. You must register in order to receive your student card and your IT login details.

More questions?

These are just a few of the questions new students often ask. There is a comprehensive FAQ page as well as lots more useful stuff on the Orientation website: tcd.ie/students/orientation



Trinity College Dublin

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www.tcd.ie

